

**MINUTES OF THE MEETING OF
THE BOARD OF TRUSTEES
WEDNESDAY, MAY 6, 2020**

A work session of the Board of Trustees of the Incorporated Village of Head-of-the-Harbor was held on Wednesday, May 6, 2020 at 7 PM via Zoom. Those present were the following members Mayor Douglas A. Dahlgard, Deputy Mayor Daniel W. White, Trustees L. Gordon Van Vechten, Judith C. Ogden and Trustee Jeffrey D. Fischer. Also in attendance Village Administrator/Clerk, Margaret O’Keefe; Police Chief, Charles M. Lohmann and Building Inspector, Robert O’Shea. Not in attendance this evening Village Treasurer, Patricia Mulderig and Village Attorney, Anthony S. Guardino. Residents Michael Utevsy and Alexandra Leighton attended as well.

1. Mayor – Douglas A. Dahlgard

- Update on COVID-19. No action taken.
- Per Executive Order 202.26, the Village Election is to be held on September 15, 2020. No action taken.
- Update on pillar repair at Gate Rd. No action taken.

- It was, upon motion by Trustee Ogden, second by Trustee Van Vechten, and unanimously adopted:

RESOLUTION #014-20

WHEREAS, PSEG has submitted an application requesting a road-opening permit on Moriches Road and Fifty Acre Road for essential preventative maintenance, and

WHEREAS, in accordance with Chapter 131 of the Village Code the Board of Trustees has determined that performance sureties totaling \$2,000.00 are required, and

WHEREAS, after a final inspection and approval by the Village Engineer of the restoration performed by PSEG, the Village Engineer shall authorize the Village Treasurer to release \$1,500.00 of the performance sureties provided, and

WHEREAS, the balance, \$500.00, is to remain on deposit as maintenance bond with the Village for a period of one year from the date of approval of the road restoration, and

WHEREAS, during the COVID-19 PAUSE-NY shutdown there may be a delay in the transference of fees and sureties,

BE IT RESOLVED, to authorize and direct the Building Inspector to issue said permit upon receipt of the required insurances, with \$5,000.00 permit fee and \$2,000.00 sureties to be deposited in as timely a manner as practicable by PSEG or their authorized representative.

- It was, upon motion by Trustee Ogden, second by Trustee Fischer, and unanimously adopted:

RESOLUTION #015-20

WHEREAS, the Board of Trustees finds that the highway department’s 1998 Mobile Sweeper, ID# 1A9M14DB0WR059012, to be a surplus vehicle and should be placed for sale, and

WHEREAS, the Highway Commissioner has confirmed that said vehicle is surplus,

BE IT RESOLVED, the Board of Trustees does hereby authorize Frank Prinzevalli, Labor Crew Leader and Margaret O’Keefe, Village Administrator/Clerk to list said items for sale with Auctions International.

- It was, upon motion by Trustee Ogden, second by Deputy Mayor White, abstention by Trustees Van Vechten and Fischer adopted: (3-0-2)

RESOLUTION #016-20

RESOLVED, that the Village Treasurer is authorized and directed to accept and record the sum of \$4,982.94, retrieved from the Village drop box after April 1, 2020, as payment in full of the current Village of Head-of-the-Harbor realty tax (without penalty or interest) for premises owned by Frank Catalanotto and Barbara Catalanotto, located at 4 Muffins Meadow Road and bearing SCTM 0801-5-1-15.2.

- Discussion on draft Tree Code. No action taken.
- It was, upon motion by Trustee Ogden, second by Trustee Fischer, and unanimously adopted:
RESOLUTION #017-20
RESOLVED, to authorize and direct the village treasurer to open a credit account with Half Hollow Hills Nursery, Inc. 624 Deer Park Ave, Dix Hills, NY 11746, for village related purchases by Frank Prinzevalli, Labor Crew Leader.

2. Highway Department – Judith C. Ogden, Highway Commissioner:

- Correspondence to be drafted to the Town of Smithtown and subcontractor to request corrective action to the work performed on Hitherbrook and Bacon Rds. No action taken.
- 2020 paving projects discussed. No action taken.

3. Financials – Trustee Van Vechten/Fischer as Finance Committee:

- COVID-19 expenditures to be reviewed. No action taken.

4. Police Department – Charles M. Lohmann, Police Chief:

- No issues at this time; additional patrols may be added moving forward. No action taken.
- There being no other matters to be brought before the Board; it was, upon motion by Mayor, second by Trustee Fischer and unanimously adopted, to adjourn the meeting at 8:05PM.

Respectfully Submitted,

Margaret O’Keefe
Village Administrator/Clerk